Checklist

Can you answer "Yes" to the following items?
Otherwise, we ask you to review the article before submitting it through the ConfTool system.

1.	Template LACCEI – LEIRD Footer	Is the template corresponding to the year of the event used? Is the footer complete and with the current event data?	YES - NOT
3.	*Cover Page* – **First page (required for articles in Spanish, French and Portuguese)**	Do you have the requested data (title, authors, abstract and keywords) **in English**?	YES - NOT
3	**Title**	• Does the title use the requested font? • Does it have a maximum of 20 words? • Do you use punctuation marks appropriately?	YES - NOT
4.	**Authors**	**Review time:** When the article is sent for review: Does the author information not appear in the article sent for review? **Publication time:** After the article is accepted, are the data (authors, university and email, country) complete?	YES - NOT
4.	**Abstract Key words**	• Does the summary have the requested number of words (250 words)? • Is there a maximum of 5 keywords?	YES -NOT
5.	**Citation – References IEEE**	• Is consecutive numbering in square brackets used in the text, e.g. [1], [2] ...? • Is everything cited in the text in the references? • Do the references have complete data and are they with the same numbering as the text?	YES - NOT
6.	**Number of pages**	• In the case of **Full Papers**, is it between 6 and 10 pages (plus cover page if the article is in Spanish, French or Portuguese)? • In the case of **Work in Progress**, is it between 2 and 5 pages (plus cover page if the article is in Spanish, French or Portuguese)?	YES - NOT
7.	**Tables - Figures**	• In the case of Tables and Figures, is the appropriate typography used? • In the case of the Tables, is the epigraph at the top and is it numbered? Is the numbering consecutive? • In the case of Figures, is the epigraph at the bottom and numbered? Is the numbering consecutive? • Are they legible and consistent with the format?	YES - NOT
8.	**Grammar and orthography**	• Was careful grammar, syntax and spelling checked? • Are titles and subtitles used in the language of the article?	YES - NOT